Q.P.Code:PC222-20 (Pages: 2) Reg. No...............................

 Name...................................

**M.Com. DEGREE (CSS) EXAMINATION, APRIL 2024**

**Second Semester (Regular/Supplementary/Improvement - 2020 Admission Onwards)**

**Branch: Commerce**

**PG20CO207 - HUMAN RESOURCE MANAGEMENT**

Time: 3 hrs Max. Weightage: 30

**PART A**

**(Answer any EIGHT questions. Each question has weightage ONE.)**

1. What is HR policy?

2. What is job specification?

3. What is the meaning of EQ?

4. What do you mean by KAIZEN?

5. What do you mean by apprenticeship?

6. What are the four methods employed for the evaluation of training?

7. What do you understand by term industrial relations?

8. What do you mean by workers participation in management?

9. What is ‘Human Resource’ accounting?

10. What are ‘Human Resource’ records?

**(8×1=8)**

**PART B**

**(Answer any SIX questions. Each question has weightage TWO.)**

11. What are the internal sources of recruitment?

12. Distinguish between placement and induction.

13. What is the importance of Job Analysis in HRM?

14. Distinguish between HRM and HRD.

15. What is the role of the trainer?

16. Discuss the steps involved in job evaluation process.

17. What are the main areas of human resource audit?

18. What are the liabilities of a ‘Human Resource Contractor’?

**(6×2=12)**

**PART C**

**(Answer any TWO questions. Each question has weightage FIVE.)**

19. Write an essay on “Role of HR manager” and explain the strains and stresses involved in his role.

20. What do you mean by HRD? Explain the essential principles of HRD.

21. Discuss the techniques of ‘Training for Productivity’ and ‘Creative Problem Solving’.

22. What is performance appraisal? Briefly discuss the various methods of performance appraisal.

**(2×5=10)**

**(END OF QUESTION PAPER)**